

Benedictine Application Checklist

_____ **Take the High School Placement Test (HSPT).** If you have not yet, you can register here: <http://cbhs.net/admissions/placement-test/>

_____ **Submit your FACTS application here:** <https://online.factsmgt.com/aid>
If you have not completed this, please do so now in order to be considered for financial aid (the Benedictine FACTS application is due November 10).

_____ **Before Christmas Break,** ask an 8th grade core subject teacher or school administrator for a letter of recommendation. They will be using this form: [BHS Letter of Recommendation 1](#) (Core subjects are Math, Science, ELA or Social Studies)

_____ **Before Christmas Break,** ask a coach, pastor or another professional for a letter of recommendation. They will be using this form: [BHS Letter of Recommendation 2](#)

_____ **Complete the Benedictine High School Application** using this form: [Benedictine Application](#)

_____ **Sign the Authorization to Release School Records** and email or bring a physical copy to Mr. Olmstead (molmstead@urbancommunityschool.org).

_____ **Although the due date for applications is January 22, we strongly recommend you complete these requirements much sooner.**

You can access all of these documents and information here:
<http://cbhs.net/admissions/>