

Padua Application Checklist

___ **Take the High School Placement Test (HSPT).** If you have not yet, you can register here: <https://paduafranciscan.com/placement-test/>

___ **Submit your FACTS application here:** <https://online.factsmgt.com/aid>

(the Padua FACTS application was due November 15).

If you have not completed this, please do so now in order to be considered for financial aid.

___ **Apply Online:** Create a MyPad account by clicking here: [Padua Inquiry Form](#) If you already have a MyPad account, [click here to login](#).

___ **Sign the Authorization to Release School Records** and send it to Mr. Olmstead (molmstead@urbancommunityschool.org). This step is part of the online application process.

___ **Before Christmas Break,** ask a Middle School core subject teacher to complete the Recommendation Form through the online application (1 of 2). (Core subjects are Math, Science, ELA or Social Studies)

___ **Before Christmas Break,** ask another Middle School core subject teacher to complete the Recommendation Form through the online application (2 of 2).

___ **Although the due date for applications is January 22, we strongly recommend you complete these requirements much sooner.**

You can access all of these documents and information here:

<https://paduafranciscan.com/admissions-process/>