St. Edward Application Checklist

____ **Take the High School Placement Test (HSPT)**.

____ **Submit your FACTS application here:** https://online.factsmgt.com/aid
 (the St. Edward FACTS application is due November 15).

____ **Apply online here:**https://www.sehs.net/applyonline

____ **Sign the Authorization to Release School Records** and send it to Mr. Olmstead (molmstead@urbancommunityschool.org). This step is part of the online application process (Koolu App).

____ **Before Christmas Break**, ask a current 8th grade core subject teacher (Mrs. Counihan or Mr. Holbrook or Ms. Eberhart) to complete the Recommendation Form through the Koolu App (1 of 2). (Core subjects are Math, Science, ELA or Social Studies)

____ **Before Christmas Break**, ask a *different* current 8th grade core subject teacher, counselor or administrator to complete the Recommendation Form through the Koolu App (2 of 2).

____ **Although the due date for applications is January 22, we strongly recommend you complete these requirements much sooner.**

St. Edward High School Office of Admission
Email: admission@sehs.net
Phone: 216.521.2204.

You can access all of these documents and information here:
https://admission.sehs.net/